**Annexure-A**

**UTTAR PRADESH STATE ENERGY CONSERVATION AWARD - 2018**

**"Write-up"**

Dear Participants,

We request you to submit us the following as additional information:

A brief write-up of the unit / establishment in MS Word (not in PDF) in a pen drive/ CD containing the soft copy of the same. The write up can also be sent on upseca.upsda@gmail.com . The write-up to contain the information on Unit/oraganization Profile, number of building designed and construction completed as per ECBC/ GRIH/ LEAD compliance, and Use of reuse, recycle in the building such as rain water harvesting, insulation, etc. Please include the **specific** **mention** of **Other Innovative measures implemented for reducing energy consumption.** Please also Include Energy management policy declared by the top management of your organization.

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